



# St Gerards School Alexandra

## ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

**School Directory**

<b>Ministry Number:</b>	3823
<b>Principal:</b>	Julie Flannery
<b>School Address:</b>	2 Station Street, Alexandra
<b>School Postal Address:</b>	PO Box 196, Alexandra, Dunedin, 9340
<b>School Phone:</b>	03 448 8339
<b>School Email:</b>	<a href="mailto:office@stgerards.school.nz">office@stgerards.school.nz</a>

# ST GERARD'S SCHOOL (ALEXANDRA)

Annual Financial Statements - For the year ended 31 December 2023

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# St Gerard's School (Alexandra)

## Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the Principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the School.

The School's 2023 financial statements are authorised for issue by the Board.

Nathan Mclean

Full Name of Presiding Member

[Signature]

Signature of Presiding Member

28/5/2024

Date:

Julie Anne Flannery

Full Name of Principal

[Signature]

Signature of Principal

28/5/2024

Date:

# St Gerard's School (Alexandra)

## Members of the Board

For the year ended 31 December 2023

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Kerrie Fahey	Presiding Member	Elected	Feb 2023
Nathan McLean	Presiding Member	Elected	Sep 2025
Julie Flannery	Principal	ex Officio	
Meredith Lemuelu	Parent Representative	Elected	Sep 2025
Ange Lochaden	Parent Representative	Elected	Sep 2025
Ben Donaldson	Parent Representative	Elected	Sep 2025
John O'Neill	Parent Representative	Co-opted	Sep 2025
Fr Sani Lam	Proprietors Rep		
Hendrik Delport	Proprietors Rep	Appointed	
Sister Leona Garchow	Proprietors Rep	Appointed	
Christine Lanham	Proprietors Rep	Appointed	Feb 2023
Robyn Cooney	Proprietors Rep	Appointed	

# St Gerard's School (Alexandra)

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

		2023	2023	2022
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
<b>Revenue</b>				
Government Grants	2	1,168,780	997,480	1,172,841
Locally Raised Funds	3	75,935	58,820	64,417
Use of Proprietor's Land and Buildings		128,000	128,000	128,000
Interest		8,274	1,100	1,420
<b>Total Revenue</b>		<b>1,380,989</b>	<b>1,185,400</b>	<b>1,366,678</b>
<b>Expenses</b>				
Locally Raised Funds	3	28,452	12,470	16,248
Learning Resources	4	1,040,360	852,317	1,015,078
Administration	5	111,452	125,637	103,411
Interest		2,621	-	2,809
Property	6	199,070	194,719	186,522
Loss on Disposal of Property, Plant and Equipment		55	-	-
<b>Total Expense</b>		<b>1,382,010</b>	<b>1,185,143</b>	<b>1,324,068</b>
<b>Net Surplus for the year</b>		<b>(1,021)</b>	<b>257</b>	<b>42,610</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>(1,021)</b>	<b>257</b>	<b>42,610</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# St Gerard's School (Alexandra)

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Equity at 1 January</b>	171,109	171,109	122,798
Total comprehensive revenue and expense for the year	(1,021)	257	42,610
Contribution - Furniture and Equipment Grant	25,385	-	5,701
Contribution - Te Mana Tuhono	17,718	-	-
<b>Equity at 31 December</b>	<b>213,191</b>	<b>171,366</b>	<b>171,109</b>
Accumulated comprehensive revenue and expense	213,191	171,366	171,109
<b>Equity at 31 December</b>	<b>213,191</b>	<b>171,366</b>	<b>171,109</b>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# St Gerard's School (Alexandra)

## Statement of Financial Position

As at 31 December 2023

		2023	2023	2022
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	57,388	99,298	89,554
Accounts Receivable	8	78,881	91,911	91,911
Prepayments		3,507	3,598	3,598
Investments	9	122,224	61,967	61,967
		262,000	256,774	247,030
<b>Current Liabilities</b>				
GST Payable		15,230	14,743	14,743
Accounts Payable	11	81,038	76,935	76,935
Revenue Received in Advance	12	5,895	2,550	2,550
Provision for Cyclical Maintenance	13	-	-	7,122
Finance Lease Liability	14	16,542	16,414	16,414
Funds held in Trust	15	(35)	(114)	(114)
		118,670	110,528	117,650
<b>Working Capital Surplus</b>				
		143,330	146,246	129,380
<b>Non-current Assets</b>				
Property, Plant and Equipment	10	112,262	70,414	80,290
		112,262	70,414	80,290
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	30,113	23,941	17,208
Finance Lease Liability	14	12,288	21,353	21,353
		42,401	45,294	38,561
<b>Net Assets</b>				
		213,191	171,366	171,109
<b>Equity</b>				
		213,191	171,366	171,109

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# St Gerard's School (Alexandra)

## Statement of Cash Flows

For the year ended 31 December 2023

		2023	2023	2022
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		424,551	334,967	373,946
Locally Raised Funds		71,600	58,820	64,983
Goods and Services Tax (net)		487	-	3,443
Payments to Employees		(230,516)	(175,200)	(215,066)
Payments to Suppliers		(214,858)	(209,943)	(179,762)
Interest Paid		(2,621)	-	-
Interest Received		5,834	1,100	1,071
Net cash from Operating Activities		54,477	9,744	48,615
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment		(35,342)	-	(1,131)
Purchase of Investments		(60,257)	-	(94)
Net cash (to) Investing Activities		(95,599)	-	(1,225)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		25,385	-	5,701
Finance Lease Payments		(16,508)	-	(19,198)
Funds Administered on Behalf of Other Parties		79	-	(114)
Net cash from/(to) Financing Activities		8,956	-	(13,611)
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(32,166)</b>	<b>9,744</b>	<b>33,779</b>
Cash and cash equivalents at the beginning of the year	7	89,554	89,554	55,775
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>57,388</b>	<b>99,298</b>	<b>89,554</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense, and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# St Gerard's School (Alexandra)

## Notes to the Financial Statements

### For the year ended 31 December 2023

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

St Gerard's School (Alexandra) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### **Reporting Period**

The financial reports have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical Maintenance**

A school recognises its obligation to maintain the Proprietor's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 20b.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period to which they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Proprietor. Grants for the use of land and buildings are also not received in cash by the school however they equate to the deemed expense for using the land and buildings. This expense is based on an assumed market rental yield on the land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### 1.6. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### 1.7. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### 1.8. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### 1.9. Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	20 years
Furniture and equipment	3-10 years
Information and communication technology	3-5 years
Leased assets held under a Finance Lease	Term of Lease

### 1.10. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

#### **1.11. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **1.12. Employee Entitlements**

##### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

#### **1.13. Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

#### **1.14. Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.15. Provision for Cyclical Maintenance**

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

#### **1.16. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**1.17. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**1.18. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**1.19. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	395,075	326,967	459,746
Teachers' Salaries Grants	760,929	662,513	706,225
Other Government Grants	12,776	8,000	6,870
	<u>1,168,780</u>	<u>997,480</u>	<u>1,172,841</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations & Bequests	40,340	43,700	40,252
Fees for Extra Curricular Activities	8,593	7,950	8,597
Trading	2,058	1,720	2,526
Fundraising & Community Grants	9,495	1,250	2,542
Other Revenue	15,449	4,200	10,500
	<u>75,935</u>	<u>58,820</u>	<u>64,417</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	13,980	9,950	11,700
Trading	3,000	1,720	3,102
Fundraising & Community Grant Costs	7,304	800	929
Other Locally Raised Funds Expenditure	4,168	-	517
	<u>28,452</u>	<u>12,470</u>	<u>16,248</u>
<i>Surplus for the year Locally raised funds</i>	<u>47,483</u>	<u>46,350</u>	<u>48,169</u>

## 4. Learning Resources

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	48,838	46,378	38,728
Information and Communication Technology	232	1,550	1,793
Employee Benefits - Salaries	944,098	777,513	928,610
Staff Development	16,081	17,000	16,785
Depreciation	31,111	9,876	29,162
	<u>1,040,360</u>	<u>852,317</u>	<u>1,015,078</u>

## 5. Administration

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	5,057	5,057	4,909
Board Fees	5,525	3,600	2,530
Board Expenses	1,665	950	1,034
Communication	5,618	2,750	2,834
Consumables	12,618	18,200	15,923
Operating Lease	1,524	15,500	2,059
Other	17,221	16,730	15,213
Employee Benefits - Salaries	55,816	56,200	52,990
Insurance	3,578	3,000	3,249
Service Providers, Contractors and Consultancy	2,830	3,650	2,670
	<u>111,452</u>	<u>125,637</u>	<u>103,411</u>

## 6. Property

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	3,515	2,500	2,560
Consultancy and Contract Services	25,536	23,000	24,152
Cyclical Maintenance	4,102	3,419	5,079
Adjustment to the Provision- Other Adjustments	1,681	4,000	-
Heat, Light and Water	16,082	15,000	15,077
Rates	3,363	2,800	2,422
Repairs and Maintenance	16,791	12,000	9,232
Use of Land and Buildings	128,000	128,000	128,000
Employee Benefits - Salaries	-	4,000	-
	<u>199,070</u>	<u>194,719</u>	<u>186,522</u>

The use of land and buildings figure represents 5% of the school's total property value. This is used as a 'proxy' for the market rental of the property.

## 7. Cash and Cash Equivalents

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	57,388	99,298	89,554
Cash and Cash Equivalents for Statement of Cash Flows	<u>57,388</u>	<u>99,298</u>	<u>89,554</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$57,388 Cash and Cash Equivalents, \$0,000 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

## 8. Accounts Receivable

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	8,718	1,038	1,038
Receivables from the Ministry of Education	3,099	24,240	24,240
Interest Receivable	2,965	525	525
Teacher Salaries Grant Receivable	64,099	66,108	66,108
	<u>78,881</u>	<u>91,911</u>	<u>91,911</u>
Receivables from Exchange Transactions	11,683	1,563	1,563
Receivables from Non-Exchange Transactions	67,198	90,348	90,348
	<u>78,881</u>	<u>91,911</u>	<u>91,911</u>

## 9. Investments

The School's investment activities are classified as follows:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	122,224	61,967	61,967
Total Investments	<u>122,224</u>	<u>61,967</u>	<u>61,967</u>

## 10. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
<b>2023</b>	\$	\$	\$	\$	\$	\$
Building Improvements	-	19,681	-	-	(410)	<b>19,271</b>
Furniture and Equipment	41,320	13,792	-	-	(10,315)	<b>44,797</b>
Information and Communication Technology	680	19,587	(55)	-	(772)	<b>19,440</b>
Leased Assets	38,290	10,078	-	-	(19,614)	<b>28,754</b>
<b>Balance at 31 December 2023</b>	<b>80,290</b>	<b>63,138</b>	<b>(55)</b>	<b>-</b>	<b>(31,111)</b>	<b>112,262</b>

The net carrying value of equipment held under a finance lease is \$28,754 (2022: \$38,290)

### Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation	2023 Accumulated Depreciation	2023 Net Book Value	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	76,952	(57,681)	<b>19,271</b>	57,271	(57,271)	-
Furniture and Equipment	236,257	(191,460)	<b>44,797</b>	222,848	(181,528)	<b>41,320</b>
Information and Communication Technology	27,678	(8,238)	<b>19,440</b>	8,496	(7,816)	<b>680</b>
Leased Assets	62,554	(33,800)	<b>28,754</b>	64,911	(26,621)	<b>38,290</b>
<b>Balance at 31 December</b>	<b>403,441</b>	<b>(291,179)</b>	<b>112,262</b>	<b>353,526</b>	<b>(273,236)</b>	<b>80,290</b>

## 11. Accounts Payable

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Creditors	2,342	2,913	2,913
Accruals	5,057	4,909	4,909
Banking Staffing Overuse	2,987	-	-
Employee Entitlements - Salaries	67,884	66,951	66,951
Employee Entitlements - Leave Accrual	2,768	2,162	2,162
	<b>81,038</b>	<b>76,935</b>	<b>76,935</b>
Payables for Exchange Transactions	81,038	76,935	76,935
	<b>81,038</b>	<b>76,935</b>	<b>76,935</b>

The carrying value of payables approximates their fair value.

## 12. Revenue Received in Advance

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	-	-	-
Other Revenue in Advance	5,895	2,550	2,550
	<b>5,895</b>	<b>2,550</b>	<b>2,550</b>



### 13. Provision for Cyclical Maintenance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Provision at the Start of the Year	24,330	24,330	19,251
Increase to the Provision During the Year	4,102	3,419	3,419
Use of the Provision During the Year	-	(3,808)	-
Other Adjustments	1,681	-	1,660
Provision at the End of the Year	<u>30,113</u>	<u>23,941</u>	<u>24,330</u>
Cyclical Maintenance - Current	-	-	7,122
Cyclical Maintenance - Non current	<u>30,113</u>	<u>23,941</u>	<u>17,208</u>
	<u>30,113</u>	<u>23,941</u>	<u>24,330</u>

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	17,448	17,647	17,647
Later than One Year and no Later than Five Years	12,779	22,826	22,826
Future Finance Charges	(1,397)	(2,706)	(2,706)
	<u>28,830</u>	<u>37,767</u>	<u>37,767</u>
<b>Represented by:</b>			
Finance lease liability - Current	16,542	16,414	16,414
Finance lease liability - Non current	<u>12,288</u>	<u>21,353</u>	<u>21,353</u>
	<u>28,830</u>	<u>37,767</u>	<u>37,767</u>

### 15. Funds Held in Trust

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	(35)	(114)	(114)
	<u>(35)</u>	<u>(114)</u>	<u>(114)</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenses of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

### 16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Catholic Diocese of Dunedin) is a related party of the School Board because the Proprietor appoints representatives to the School Board, giving the Proprietor significant influence over the School Board. Any services or contributions between the School Board and Proprietor have been disclosed appropriately, if the Proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the School Board as noted in Note 1.3. The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

## 17. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principal, and Director of Religious Studies.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i>		
Remuneration	5,525	2,530
<i>Leadership Team</i>		
Remuneration	320,680	301,348
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	<u>326,205</u>	<u>303,878</u>

There are 10 members of Board excluding the principal. The Board held eight full meetings during 2023. The Board also had two finance members and two property members that met six times and four times respectively during 2023. As well as the regular meeting, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions and other disciplinary matters. The Presiding member and Principal also met at least once a month to discuss school matters.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	110 - 120
Benefits and Other Emoluments	3 - 4	3 - 4
Termination Benefits	0 - 0	0 - 0

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 - 110	2.00	-
	<u>2.00</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual \$	2022 Actual \$
Total	-	-
Number of People	-	-

## 19. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry continues to review the schools sector payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such this is expected to resolve the liability for school boards.

### Pay Equity Settlement Wash Up amounts

In 2023 the Ministry of Education provided additional funding for non-teaching collective and pay equity agreements. The School is yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual eligible staff members employed in 2023. The Ministry is in the process of determining wash up payments or receipts for the year ended 31 December 2023 however as at the reporting date this amount had not been calculated and therefore is not recorded in these financial statements.

## 20. Commitments

### (a) Capital Commitments

As at 31 December 2023 the Board has not entered into any contract agreements for capital works.

(Capital commitments at 31 December 2022: nil)

### (b) Operating Commitments

As at 31 December 2023 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2022: nil)

## 21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	57,388	99,298	89,554
Receivables	78,881	91,911	91,911
Investments - Term Deposits	122,224	61,967	61,967
Total Financial assets measured at amortised cost	<u>258,493</u>	<u>253,176</u>	<u>243,432</u>

### Financial liabilities measured at amortised cost

Payables	81,038	76,935	76,935
Finance Leases	28,830	37,767	37,767
Total Financial liabilities measured at amortised Cost	<u>109,868</u>	<u>114,702</u>	<u>114,702</u>

## 22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF ST GERARD'S SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

The Auditor-General is the auditor of St Gerard's School (the School). The Auditor-General has appointed me, Mike Hawken, using the staff and resources of Deloitte Limited, to carry out the audit of the financial statements of the School on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 3 to 17, that comprise the statement of financial position as at 31 December 2023, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2023; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 28 May 2024. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, arise from section 134 of the Education and Training Act 2020.

## **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

## Other information

The Board is responsible for the other information. The other information comprises the information included on the pages accompanying the financial statements but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand (PES 1))* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.



Mike Hawken  
for Deloitte Limited  
On behalf of the Auditor-General  
Dunedin, New Zealand